

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 2 July 2024

Time: 2 pm

Venue: Board Room

Presided over by:

Dr. Sanjay Kumar Padhy, Principal

Members Present:

S.No	Name	Designation
1	Dr. Sanjay Kumar Padhy	Principal, Chairperson, IQAC
2	N Sundaram	Associate Professor, Coordinator, IQAC
3	Prof. Srikanth Jatla	Director
4	Dr. P S Subha Prada	Professor
5	Dr. A Shirisha	Professor
6	Dr. A Jyothi	Associate Professor
7	Sanjay Gosh	Assistant Professor
8	S Soni	Assistant Professor
9	O Shalini	Assistant Professor
10	M Manjula	Administrative Officer
11	J Surya Vamsi	Alumnus
12	T Teja	Alumnus
13	L Lavanya	Industrialist
14	M Mahesh	Industrialist

Agenda:

- Review of the previous meeting's minutes
- Review on preparations for NAAC Accreditation
- Review of Activities organised by various support systems
- Planning of activities by various support systems
- Other Matters

Minutes:

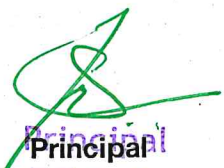
- The meeting commenced at 2:00 PM, with Dr. Sanjay Kumar Padhy, Principal, welcoming all members and thanking them for their participation.
- The minutes of the previous meeting were presented and unanimously approved by the committee members.

- Mr. N Sundaram provided an update on the NAAC accreditation process and informed the committee that the Institutional Information for Quality Assessment (IIQA) was successfully submitted on 25th June 2024. The internal committees have initiated data collection and are gathering supporting documents for the Self-Study Report (SSR). He emphasised the need for timely submission to meet NAAC deadlines.
- Dr. Sanjay Kumar Padhy presented a report on key events organised by the institution, including a National Poster Presentation Competition, AI Innovate, a National Bootcamp on AGILE Methodology and Quality Engineering, and an online Faculty Development Program (FDP) on Visual Data Intelligence. He applauded the efforts of the organising teams for their exceptional contributions.
- Dr. A Jyothi updated the committee on the success of the first edition of the Aurora Chronicle, the institution's quarterly newsletter. She also informed members about progress in compiling content for the second edition.
- Ms. S Soni proposed inviting Sri Surendra Tipparaju, Senior Director of Data and AI at Microsoft India, to deliver a seminar on Artificial Intelligence and Market Trends.
- Ms. L. Lavanya suggested organising a Cyber Crime Awareness Program in collaboration with the Telangana Police Department to educate students and staff about cybercrime prevention.
- Dr. Sanjay Kumar Padhy announced the formation of a Student Activity Committee, comprising elected representatives from the first and second years of MBA and MCA programs. The committee includes roles such as President, Vice President, Secretary, and Treasurer. He shared that students will be given the responsibility for planning and managing campus events.
- Prof. Srikanth Jatla provided details about the preparations for the Annual Day celebration, Atharva, scheduled for 12th July 2024. He shared the list of committees and their members involved in organising the event.
- Heads of Departments, including Dr. A. Shirisha, and N Sundaram presented their respective academic activity schedules for the upcoming months. The committee approved the proposed plans unanimously.
- Dr. Sanjay Kumar Padhy summarised the key points discussed and outlined the action items for the next steps.
- The meeting concluded at 4:30 PM with a vote of thanks.

Resolutions:

- Submit clarifications for the NAAC IIQA promptly.
- Complete and submit the SSR within the specified deadline.
- Organise a Seminar on Artificial Intelligence and Market Trends in July 2024.
- Host a Cyber Crime Awareness Program in collaboration with the Telangana Police Department.
- Conduct the Annual Day celebration, Atharva, on 12th July 2024.
- MBA Farewell (Alvida) on 20th July 2024.
- MCA Farewell (Aloha) on 9th August 2024.
- Celebrate National Library Day on 12th August 2024.


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