Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Date: 13 October 2024
Time: 2 pm
Venue: Board Room

Presided over by:
Dr. Sanjay Kumar Padhy, Principal

Members Present:

S.No	Name	Designation
1	Dr. Sanjay Kumar Padhy	Principal, Chairperson, IQAC
2	N Sundaram	Associate Professor, Coordinator, IQAC
3	Prof. Srikanth Jatla	Director
4	Dr. P S Subha Prada	Professor
5	Dr. A Shirisha	Professor
6	Dr. A Jyothi	Associate Professor
7	Sanjay Gosh	Assistant Professor
8	S Soni	Assistant Professor
9	O Shalini	Assistant Professor
10	M Manjula	Administrative Officer
11	J Surya Vamsi	Alumnus
12	T Teja	Alumnus
13	L Lavanya	Industrialist
14	M Mahesh	Industrialist

Agenda:

- Review of the previous meeting's minutes
- Review on preparations for NAAC Accreditation
- Application for 2F to UGC
- Review of Activities organised by various support systems
- Planning of activities by various support systems
- Other Matters

Minutes:

1. Review of Previous Meeting's Minutes

- The minutes of the previous meeting were reviewed and unanimously approved by all members.

2. Updates on NAAC Accreditation

- Mr. N Sundaram informed the members that the Self-Study Report (SSR) submission required more time and preparation is underway.
- The Student Satisfaction Survey (SSS) was initiated by NAAC, with students being informed of the process and its importance.
- Social media campaigns were launched to promote participation in the SSS.

3. Application for UGC 2F Recognition

- Dr. Sanjay Kumar Padhy proposed the application for 2F status to UGC to enable the institution to access government research funding.
- The proposal was discussed and unanimously approved.

4. Review of Institutional Activities

- Dr. Padhy presented a comprehensive report on activities, including:
  - Atharva, the Annual Day celebrations, which were a resounding success.
  - A series of events organised by support systems, focusing on academic, cultural, and co-curricular development.

5. Upcoming Orientation Program and Induction Day

- Prof. Srikanth Jatla announced that the Orientation Program for first-year students would be held from 21st October to 26th October 2024, culminating in an Induction Day event, Alaap, on 26th October 2024.
- Mr. N Sundaram, HoD of MCA, was appointed as the Convenor for the event.

6. CSI Student Branch Activities

- Ms. S Soni shared plans for the CSI Student Branch, which included organising an Awareness Program on Programming and Computer Fundamentals for students of a Zilla Parishad School.

7. Diwali Initiatives and Celebrations

- Mr. Sanjay Ghosh reported that alumni from the Business Management Department plan to distribute sweets to underprivileged school children on 26th October 2024, on the occasion of Diwali.
- Prof. Srikanth Jatla emphasised the need for an eco-friendly Diwali celebration on campus, involving only the lighting of traditional lamps.

8. ICT Programs and Industry Collaborations

- Dr. Sanjay Kumar Padhy shared details of upcoming initiatives, including:
  - ICT programs in collaboration with Magic Bus.
  - Career orientation programs for overseas opportunities.
  - Internship training programs with Angel One and MANAC Infotech.
  - Project orientation sessions scheduled for November and December 2024.

9. Freshers' Day Celebrations

- Prof. Jatla proposed organising Freshers' Day celebrations, Aagaman, for the MBA and MCA departments on 29th and 30th November 2024, which was unanimously approved.

10. Departmental Academic Activity Schedules

- Heads of Departments, including Dr. A. Shirisha and N Sundaram, presented their academic schedules, which were approved by the committee.

Resolutions Passed

1. Apply for 2F Status: Resolved to apply for UGC 2F recognition by November 2024.

2. Orientation Program: Resolved to organise the Orientation Program from 21st October 2024 and Induction Day, Alaap, on 26th October 2024.

3. Eco-Friendly Diwali: Resolved to celebrate an eco-friendly Diwali on 26th October 2024 on campus.

4. ICT and Industry Sessions: Resolved to conduct ICT programs, career orientation sessions, and internship training programs as planned.

5. Freshers' Day: Resolved to celebrate Aagaman, Freshers' Day, on 29th and 30th November 2024.

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